

Secure your actions, secure our mission: A cybersecurity guide for volunteers.

It is essential that everyone, including our volunteers, stay vigilant against cyber threats. Our mission is as secure as you make it. Here are some simple steps you can take to continue to keep us cyber-safe.



Physical Security Matters

- Always wear your ID badge if you have been provided with one.
- Be wary of unauthorised personnel. If you see someone that does not belong, say something.
- Be cautious of tailgaters, people who follow you into secure areas, without identification or permission.
- Make sure you lock your workstation when it is not in use.
- Always lock doors behind you.
- Keep sensitive documents secure.

Be Alert, Be Sceptical

- Guard against phishing emails. Phishing can lead to disastrous outcomes. Always verify emails before clicking or downloading anything.
- Threat actors can pose as co-workers, managers, or IT support, so always verify who you are speaking to before giving away any information.
- Always use secure, approved methods when accessing our network and systems.
- Know what data you can access and who you can share it with.



Incident Response

- If you see something that you think may lead to a security issue, make sure you report it to your supervisor.
- In the case of a cybersecurity incident, immediately contact:

Your awareness is our strength. Stay informed, stay secure!

